



MINUTES

FOR THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 28TH JANUARY 2021 COMMENCING 7.00PM, VIA ZOOM

Present:	Cllrs Jean Brown (Chair), Lee Street, Diane Chiappi, Elizabeth Kinder, Sarah Parry
In attendance:	Mrs Victoria Wilson (Clerk), Borough Cllr David Birtwhistle

21/001. To receive apologies for absence and consider approval

None were received.

21/002. To receive declarations of interest

None were received.

21/003. To approve as a correct record the minutes of the meeting held on 10th December 2020

It was resolved to accept and sign the minutes of the parish council meeting held on 10th December 2020 (previously circulated) as a correct record.

21/004. To adjourn the meeting for a period of public discussion

No members of the public were present.

21/005. To consider PACT issues (Police and Communities Together) including work to reduce anti-social behaviour near the fast-food businesses at Barrow Brook

The report provided by PCSO Katie Ferguson (previously circulated) was discussed and it was noted that there appeared to be a rise in local incidents. The increased Police presence at Barrow Brook, dealing with anti-social behaviour, was welcomed. There had been no volunteers from Barrow Brook Residents' Association to liaise with Police, but Cllr Street would add another post to the facebook group. Cllr Parry advised that the Police were still recruiting Community Champions and they wanted to attend a parish council meeting. The Clerk advised that she had no contact from them following the parish council's request for assistance in March 2020 and would contact them again.

21/006. To consider the parish council's insurance requirements for 2021/22

The pre-quotation information for 2021/22 requested by Came and Co brokers was discussed, and the sums insured for parish council assets was agreed. The Clerk would advise Came and Co and insurance renewal quotations would be produced for consideration at the next meeting.

21/007. To consider Proludic's report and recommendation for repairs at Barrow Playing Field

The discounted quotation provided by Proludic for repairs to the Hip Hop (previously circulated) was discussed and it was agreed that the cost was too expensive to repair a seven-year-old piece of equipment. After some discussion, it was resolved to remove the Hip Hop, consider replacement items and ask local developers to contribute. The Hip Hop would be taped up with warning signs until the Clerk could arrange for its removal.

21/008. To approve as a correct record the 2020/21 accounts to date and authorise payments

It was resolved that the 2020/21 accounts to date, together with the bank reconciliation and budget comparison as at 19th January 2021 are approved and accepted. The accounts show an opening balance of £6,770.98, receipts of £13,784.68 and expenditure of £6,653.92, leaving a balance carried forward of £13,901.74.

It was resolved to formally authorise the following accounts for payment:

	Chq no.	Net £	VAT £	Gross £
Mrs V Wilson, Clerk Salary £1,065.54, use of home £34.66, reimbursement £237.05 November and December 2020	100166	1,301.06	36.19	1,337.25

21/009. To consider the recruitment of a parish council clerk following resignation of current clerk

Cllr Brown thanked the current Clerk for her work over the past ten years and it was agreed that her notice period would run to the end of March 2021. The Clerk would produce an advert, person specification and application form. Members agreed that it was desirable for the replacement Clerk to have previous experience so the advert would be circulated via the Lancashire Association of Local Councils to existing Clerks in the first instance.

21/010. To receive a report on recent planning applications and RVBC decisions relating to Barrow

Cllr Brown discussed a planning report (previously circulated) on recent planning applications relating to Barrow. The outstanding reserved matters application by Mulbury Homes for the residential housing development on the former Admiral Taverns land was discussed. It was thought that the construction works were likely to have a significant impact on the village.

A consultation on the extension of the passenger rail service between Clitheroe and Hellifield was discussed, and it was resolved to respond in favour of the extension and request that a train station is installed in Barrow to allow residents easier access to the rail network.

21/011. To consider matters relating to the car park:

i. repairs to the surfacing

Borough Cllr David Birtwhistle was thanked for arranging the delivery of road chippings to spread across potholes on the car park. The work will be organised by Cllr Street and Borough Cllr Birtwhistle and carried out by volunteers. It was also agreed to clear the vegetation from the corner of the car park to increase parking capacity.

ii. request for the use of the car park to locate a fish and chip van

It was resolved to approve the request by a fish and chip business to park their van in the car park on Saturday evenings and noted that under the terms of the parish council's lease, it was not possible to charge for use. The Clerk would contact RVBC to request their approval and draw up an agreement with the business owner.

iii. the lease of garages on the car park

After some discussion, it was resolved to charge £100 per annum for the lease of the land for the two garages situated on the car park. The Clerk would draft the licence and write to the garage owner accordingly.

iv. continued operation during works on adjacent sites

It was noted that construction work at Barrow Primary School was expected to finish in July 2021. Although a date had not yet been set for demolition of the former pub on Old Row, it was noted that users of the car park have a right of way across the land next to the building so access to the car park should continue throughout the works.

21/012. To authorise voluntary work in the parish

In order to comply with insurance requirements, it was resolved that the voluntary works completed by Members and residents should be formally authorised: Cllrs Brown, Street, Chiappi, Kinder, Parry, Borough Cllr David Birtwhistle and residents Mrs Margaret Farrant and Stuart McGregor were authorised to carry out weekly inspections at Barrow Playing Field and carry out general maintenance and litter clearing around the village. It was resolved that further general works could be carried out on an ad hoc basis and each job would not need to be authorised individually. It was noted that other volunteers would also carry out work from time to time. It was resolved that the weekly playing field inspection would be carried out by all Members on a rotating basis and Cllr Brown would continue to draw up rotas.

21/013. To consider a resident's email regarding dangerous driving on Whalley Road

There was a discussion on correspondence received from a resident regarding car damage on Whalley Road and Members noted that at least seven parked cars had been written off or severely damaged because of dangerous driving over the past few years. It was agreed that a reduction in the speed limit was needed but noted that LCC were reluctant to take action in this situation unless there was serious injury or death. It was hoped that the proposed new road markings would improve road safety. Borough Cllr Birtwhistle would contact LCC to highlight residents' concerns.

21/014. To consider highway matters, including LCC's proposed road markings on Whalley Road

LCC's proposals for new road markings on Whalley Road were considered. Members were in favour of the H-bar outside Audley House. There were concerns that the installation of bus stop markings in front of Old Row would move parking issues further along Whalley Road so a speed limit reduction should also be considered. Borough Cllr Birtwhistle advised that he would speak to residents on Old Row and contact LCC accordingly.

21/015. To consider discussions with Rowland Homes regarding land adjacent to Barrow Brook and a request from HML Group for a contribution towards bridge repairs

Members discussed the offer received by Rowland Homes and agreed it was necessary to consider all cost implications for the parish council. Cllr Brown urged Members to review to the tree report on RVBC's planning website and consider the potential annual costs. Members agreed that their priority was for the path to be improved and it was resolved to contact Rowland Homes to ask if they would consider splitting the land. The parish council would contribute to bridge repairs if this was agreed.

21/016. To consider work to the grassed areas on Whalley Road, near Redrow Homes estate and at Trafford Gardens

Borough Cllr Birtwhistle advised that he had not been able to recruit any gardening volunteers. Further discussion was deferred until the next meeting due to a lack of time.

21/017. To consider drainage by Redrow Homes into Barrow Brook behind Chorlton Terrace

Redrow Homes' drainage outlet into Barrow Brook, behind Chorlton Terrace, was discussed. Cllr Brown had previously circulated some photos of the outlet and it was resolved to contact RVBC to query the quality of the work and whether planning consent had been granted.

21/018. To consider the vandalism to the Christmas tree lights at Trafford Gardens

After some consideration, it was resolved to write to the resident who had damaged the Christmas tree lights at Trafford Gardens to advise that no action would be taken. It was noted that although new lights would need to be purchased for 2021, the resident had contacted the parish council immediately after the damage and apologised for their actions.

21/019. To discuss new regulations regarding parish council website accessibility

The Clerk advised that new regulations had been introduced to ensure that parish council websites were fully accessible. Parish Councils are required to carry out an audit of their websites and it was resolved that the Clerk would carry out the audit and any further work required.

21/020. To confirm the date of the next parish council meeting as Thursday 18th March 2021

This was confirmed.

21/021. To consider any other business

- i. It was noted that the waste bin on Whiteacre Lane (Wiswell parish) was often overflowing and it was suggested that excess waste and the lack of emptying might be due to covid restrictions. Members agreed to monitor the situation for now.
- ii. It was noted that the laurel bushes in a garden on the corner of Whalley Road and Whiteacre Lane were still overgrown and causing an obstruction. As the parish council had previously written to the homeowners and Borough Cllr Birtwhistle had recently spoken to LCC Highways, Members agreed to monitor the situation for now.
- iii. It was noted that suspected thieves had been viewed in the early hours on CCTV cameras on the Chestnut Estate and residents were warned to be vigilant.
- iv. The missing dog waste bin on the car park in Barrow was discussed and it was noted that RVBC had not replied to parish council complaints. The Clerk would contact RVBC again.

The Chair thanked everyone for attending and closed the meeting at 9.35pm.

Signed by Chair..... Date.....